

Calcasieu Parish CLERK OF COURT

Employment Application Page 1 of 2



APPLICANT INFORMATION

Last Name		First		M.I.	Date
Street Address				Phone#	
City, State			ZIP	Social Sec#	
Desired Position			How did you hear about the position?		
Email					
Are you a citizen of the United States?		Yes	No	If no, are you authorized to work in the U.S.?	
				Yes	No
Have you ever worked for the Clerk's office?		Yes	No	If so, what position?	

EDUCATION/MILITARY SERVICE

High School				City	
Dates: From		To	Did you graduate?		GPA
			Yes	No	
College or Tech School				Focus of Study:	
Dates: From		To	Did you graduate?		Degree/Cert. earned
			Yes	No	
Military Service		Yes	No	Branch	
				Special Training:	
From		To	Type of Discharge		Rank at Discharge

REFERENCES

List three professional references you have known more than one year. These should be able to describe your work ethic.

Full name		Relationship
Company/Title		Phone ()
Email		
Full name		Relationship
Company/Title		Phone ()
Email		
Full name		Relationship
Company/Title		Phone ()
Email		

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PREVIOUS EMPLOYMENT (List most recent employer first)		
EMPLOYER		Phone ()
Address		Supervisor
Job Title		Ending Salary \$
Responsibilities		
From	To	Reason for Leaving
May we contact your previous supervisor for a reference? Yes No		
EMPLOYER		Phone ()
Address		Supervisor
Job Title		Ending Salary \$
Responsibilities		
From	To	Reason for Leaving
May we contact your previous supervisor for a reference? Yes No		
EMPLOYER		Phone ()
Address		Supervisor
Job Title		Ending Salary \$
Responsibilities		
From	To	Reason for Leaving
May we contact your previous supervisor for a reference? Yes No		

GENERAL INFORMATION
Skills, training, aptitude, or abilities related to the opening:

DISCLAIMER AND SIGNATURE
I certify that my answers are true and complete to the best of my knowledge. If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release.
Signature _____ Date _____

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